

Request a Refund Form

Unit: _____ Council: _____

Troop Contact: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Best Contact Number(s): _____

Email: _____ (required)

Refund Policy

All refund requests must be on the refund request form. Most of the camp fees are spent before your troop arrives in camp. The refund request policy is noted below. Understand that a minimum of \$75 is always non-refundable.

- Request received 30 days prior to week of camp – Up to 75% of the activity fee plus.
- Request received 10-29 days prior to week of camp – Up to 50% of the activity fee plus.
- Request received under 9 days prior to, during, or after camp – 0% of the activity fee.
- Requests received for “no-shows”, change of mind, and lack of leadership will not be honored.
- Requests for refunds for Scouts departing camp early for any reason will not be honored.
- Request for refund involving unexpected sickness, or school purposes, will be honored.
- Refunds are not given at camp. Once verified, they are processed from the Council service center. A check will be mailed to the individual or entity paying the original fee.
- All refunds must be submitted to the Black Swamp Area Council office no later than August 31.

An exception to this policy is the event of an illness or injury, which keeps a Scout from arriving at camp, verified in writing by the parents/guardian and a physician. Other extenuating circumstances, such as a death in the family, will certainly be taken into consideration on a case-by-case basis. All but \$75.00 will be refunded due to extenuating circumstances. A Scout is welcome to attend a different week.

Amount of Refund Requested: _____

Reason for refund request (be specific). Continue on back if necessary.

Black Swamp Area Council
 Attn: Refund Committee
 2100 Broad Avenue
 Findlay, OH 45840